



**Special Meeting of Council  
Tuesday, December 4, 2018 at 12:15 PM  
Council Chambers, City Hall, 199 Queen Street**

**Deputy Mayor Mike Duffy Presiding**

**Present:**      **Councillor Melissa Hilton**                      **Councillor Eddie Rice**  
                         **Councillor Greg Rivard**                      **Councillor Terry Bernard**  
                         **Councillor Kevin Ramsay**                      **Councillor Mitchell Tweel**  
                         **Councillor Terry MacLeod**

**Also:**            **Peter Kelly, CAO**                                      **Scott Messervey, DCAO**  
                         **Alex Forbes, PM**                                      **Bethany Kaulzarick, AHRM**  
                         **Frank Quinn, PRM**                                      **Richard MacEwen, UM**  
                         **Wayne Long, EDO**                                      **Jennifer Gavin, CO**  
                         **Alicia Packwood, CA**                                      **Chantal Matheson, EA**  
                         **Cindy MacMillan, AA**                                      **Jennifer Prinz, HRSO**  
                         **Steven Forbes, CS**                                      **Tracey McLean, RMC**

**Regrets:**        **Mayor Clifford Lee**                                      **Councillor Jason Coady**  
                         **Councillor Bob Doiron**

- 1. Call to Order**  
Deputy Mayor Duffy called the meeting to order.
- 2. Declarations of Conflict of Interest**  
There were no conflicts declared.
- 3. Approval of Agenda**  
Moved by Councillor Terry Bernard and Seconded by Councillor Kevin Ramsay that the agenda be approved as presented. Carried.
- 4. Finance Resolution**

**Moved by Councillor Melissa Hilton**  
**Seconded by Councillor Terry Bernard**

**RESOLVED:**

That the Mayor, Deputy Mayor, Chief Administrative Officer and Deputy Chief Administrative Officer are hereby authorized banking signatories for the City of Charlottetown and the Charlottetown Water and Sewer Corporation. Effective December 6, 2018.

Two signatories are required, one being the Mayor or Deputy Mayor and the second

signatory must be the Chief Administrative Officer or the Deputy Chief Administrative Officer.

**CARRIED 7-0**

## **5. Bylaw Readings**

**2<sup>nd</sup> reading and adoption of the Code of Conduct Bylaw (#2018-15)** – to establish a City of Charlottetown bylaw with respect to outlining procedures to be followed by a member of Council pursuant to the provisions of Section 97 of the Municipal Government Act of P.E.I., R.S.P.E.I., 1988 Cap. M 12.1

**Moved by Councillor Kevin Ramsay  
Seconded by Councillor Terry Bernard**

**RESOLVED:**

That the "CITY OF CHARLOTTETOWN CODE OF CONDUCT BYLAW" be read a second time and that the said Bylaw be now adopted.

An amendment to the Code of Conduct Bylaw was brought forward. Moved by Councillor Terry Bernard and Seconded by Councillor Kevin Ramsay that Subsection 11.1 be amended as stated: *Each Member of Council is required to file a Council Member Disclosure Statement (Schedule 'A') with the CAO within thirty (30) days of being elected; and prior to taking the Member's Oath of Office".* Council voted on the amendment and it Carried 7-0.

The CAO then read the motion (as noted above) to adopt the bylaw.

**CARRIED 7-0**

**2<sup>nd</sup> reading and adoption of the Reserve Funds Bylaw (#2018-16)** - to establish a City of Charlottetown bylaw with respect to the establishment of one or more reserve funds pursuant to the provisions of Section 155(1) of the Municipal Government Act of P.E.I., R.S.P.E.I., 1988 Cap. M 12.1

**Moved by Councillor Kevin Ramsay  
Seconded by Councillor Terry Bernard**

**RESOLVED:**

That the "CITY OF CHARLOTTETOWN RESERVE FUNDS BYLAW" be read a second time and that the said Bylaw be now adopted.

**CARRIED 7-0**

**2<sup>nd</sup> reading and adoption of the Grants Bylaw (#2018-17)** - to establish a City of Charlottetown bylaw with respect to the issuing of grants pursuant to the provisions of Section 158(1) of the Municipal Government Act of P.E.I., R.S.P.E.I., 1988 Cap. M 12.1

**Moved by Councillor Kevin Ramsay  
Seconded by Councillor Terry Bernard**

**RESOLVED:**

That the "CITY OF CHARLOTTETOWN GRANTS BYLAW" be read a second time and that the said Bylaw be now adopted.

**CARRIED 7-0**

**2<sup>nd</sup> reading and adoption of the Fees Bylaw (#2018-18)** - to establish a City of Charlottetown bylaw with respect to the establishment and process for the collection of fees pursuant to the provisions of Section 162(1)(a)(i) of the Municipal Government Act of P.E.I., R.S.P.E.I., 1988 Cap. M 12.1

**Moved by Councillor Kevin Ramsay  
Seconded by Councillor Terry Bernard**

**RESOLVED:**

That the "CITY OF CHARLOTTETOWN FEES BYLAW" be read a second time and that the said Bylaw be now adopted.

**CARRIED 7-0**

**2<sup>nd</sup> reading and adoption of the Procedural Bylaw (#2018-19)** - to establish a City of Charlottetown bylaw with respect to the regulation of Council proceedings pursuant to the provisions of Section 86(2)(e) of the Municipal Government Act of P.E.I., R.S.P.E.I., 1988 Cap. M 12.1

**Moved by Councillor Kevin Ramsay  
Seconded by Councillor Terry Bernard**

**RESOLVED:**

That the "CITY OF CHARLOTTETOWN PROCEDURAL BYLAW" be read a second time and that the said Bylaw be now adopted.

An amendment to the Procedural Bylaw was brought forward. Moved by Councillor Terry Bernard and Seconded by Councillor Kevin Ramsay that Section 45.2(b) becomes 45.2(c) and 45.2(b) now be stated as: *Should Council receive from its members more than two (2) nominees to serve on the Council Advisory Committee, then the Council shall by secret ballot vote two (2) members from those nominated. The two (2) nominees with the highest vote count shall serve as Councils two (2) representatives on the Council Advisory Committee.* Council voted on the amendment and it Carried 6-1 with Councillor Rice opposed.

The CAO then read the motion (as noted above) to adopt the Procedural Bylaw.

**CARRIED 6-1  
Councillor Rice opposed**

**2<sup>nd</sup> reading and adoption of the Staffing Bylaw Amendment Bylaw (#2018-20-A)** – a bylaw to amend the Staffing Bylaw (#2018-20) to establish fair and consistent practices for the recruitment and selection of staff.

**Moved by Councillor Terry MacLeod  
Seconded by Councillor Terry Bernard**

**RESOLVED:**

That the "CITY OF CHARLOTTETOWN STAFFING BYLAW AMENDMENT BYLAW" be read a second time and that the said Bylaw be now adopted.

**CARRIED 7-0**

**2<sup>nd</sup> reading and adoption of the Zoning & Development Bylaw** – a bylaw to amend the Zoning and Development Bylaw (2018-11-01) as it pertains to Mount Edward Road (PID#

492405) and a portion of PID# 390740. *That the appendix references Appendix "H" – Zoning Map of the Zoning & Development and Appendix "G" – Comprehensive Development Area Lands and Uses of the Zoning & Development By-law, be changed to Appendix "G" – Zoning Map and Appendix "B" – Comprehensive Development Area (CDA) Parcels and Permitted Uses of the Zoning & Development Bylaw respectively, as labeled in the new Zoning & Development By-law (Bylaw 2018-11), be approved.*

**Moved by Councillor Greg Rivard  
Seconded by Councillor Terry MacLeod**

**RESOLVED:**

That the said Bylaw be read a second time and the said Bylaw be approved and adopted.

**CARRIED 7-0**

**2<sup>nd</sup> reading and adoption of the Zoning & Development Bylaw** - a bylaw to amend the Zoning and Development Bylaw (2018-11-02) as it pertains to 80 Grafton Street (PID# 340265)

**Moved by Councillor Greg Rivard  
Seconded by Councillor Terry MacLeod**

**RESOLVED:**

That the said Bylaw be read a second time and the said Bylaw be approved and adopted.

**CARRIED 7-0**

**2<sup>nd</sup> reading and adoption of the Zoning & Development Bylaw** - a bylaw to amend the Zoning and Development Bylaw (2018-11-03) as it pertains to Belgrave Drive (PID# 1073634)

**Moved by Councillor Greg Rivard  
Seconded by Councillor Terry MacLeod**

**RESOLVED:**

That the said Bylaw be read a second time and the said Bylaw be approved and adopted.

**CARRIED 7-0**

**6. Adjournment**

Moved by Councillor Terry MacLeod and Seconded by Councillor Kevin Ramsay that the meeting be adjourned. Carried.

**The meeting concluded at 12:40 PM**