



**Special Meeting of Council
Monday, December 31, 2018 at 11:00 AM
Council Chambers, City Hall, 199 Queen Street**

Mayor Philip Brown Presiding

Present: **Deputy Mayor Jason Coady** **Councillor Mike Duffy**
 Councillor Greg Rivard **Councillor Terry Bernard**
 Councillor Mitchell Tweel **Councillor Terry MacLeod**
 Councillor Bob Doiron **Councillor Alanna Jankov**
 Councillor Julie McCabe **Councillor Kevin Ramsay**

Also: **Peter Kelly, CAO** **Jen Gavin, CO**
 Tracey McLean, RMC

- 1. Call to Order**
Mayor Brown called the meeting to order.
- 2. Declarations of Conflict of Interest**
There were no conflicts declared.
- 3. Approval of Agenda**
Moved by Councillor Ramsay and seconded by Councillor Jankov that the agenda be approved as presented. Carried.
- 4. Committee Appointments and Terms of Reference**
The Mayor thanked the Council Advisory Committee and staff for their hard work on this file. The CAO was then asked to announce the Chairs, Vice-Chairs and Members at Large for each Standing Committee:

ECONOMIC DEVELOPMENT, TOURISM AND EVENTS MANAGEMENT

CHAIR	Councillor Kevin Ramsay
Vice-Chair	Councillor Terry MacLeod
Member at Large	Councillor Bob Doiron

ENVIRONMENT AND SUSTAINABILITY

CHAIR	Councillor Terry MacLeod
Vice-Chair	Deputy Mayor Jason Coady
Member at Large	Councillor Kevin Ramsay

FINANCE, AUDIT AND TENDERING

CHAIR	Councillor Terry Bernard
Vice-Chair	Councillor Greg Rivard
Member at Large	Councillor Bob Doiron
Member at Large	Councillor Mike Duffy

HUMAN RESOURCES, COMMUNICATIONS AND ADMINISTRATION

CHAIR	Councillor Julie McCabe
Vice-Chair	Councillor Bob Doiron
Member at Large	Councillor Kevin Ramsay

PARKS, RECREATION AND LEISURE ACTIVITIES

CHAIR Councillor Mitchell Tweel
Vice-Chair Councillor Terry Bernard
Member at Large Councillor Julie McCabe

PLANNING AND HERITAGE

CHAIR Councillor Greg Rivard
Vice-Chair Deputy Mayor Jason Coady
Member at Large Councillor Alanna Jankov

PROTECTIVE AND EMERGENCY SERVICES

CHAIR Councillor Bob Doiron
Vice-Chair Councillor Kevin Ramsay
Member at Large Councillor Mike Duffy

PUBLIC WORKS AND URBAN BEAUTIFICATION

CHAIR Councillor Mike Duffy
Vice-Chair Councillor Alanna Jankov
Member at Large Councillor Mitchell Tweel

STRATEGIC PRIORITIES AND INTERGOVERNMENTAL COOPERATION

CHAIR Councillor Alanna Jankov
Vice-Chair Councillor Mike Duffy
Member at Large Councillor Terry Bernard
Member at Large Councillor Terry MacLeod
Member at Large Councillor Greg Rivard

WATER AND SEWER UTILITY

CHAIR Deputy Mayor Jason Coady
Vice-Chair Councillor Julie McCabe
Member at Large Councillor Mitchell Tweel

Councillor MacLeod, Chair of the Council Advisory Committee, requested that the draft Terms of Reference be used for the interim until the noted Committees have time to review and provide input prior formal adoption.

Moved by Councillor Terry MacLeod
Seconded by Councillor Mike Duffy

RESOLVED:

That Council adopt the Draft Terms of References for interim use;

And that the Draft Terms of References be forwarded to their respected Committees for review and input prior to formal adoption by Council,

And further that the Committees have their response to the Terms of References back the Council Advisory Committee Meeting for review prior to forwarding to Council formal adoption and first reading.

CARRIED 10-0

**Moved by Councillor Terry MacLeod
Seconded by Councillor Mike Duffy**

RESOLVED:

That City Council accept the attached draft Standing Committees Terms of Reference as recommended by the Council Advisory Committee and;

That the Council appointments (attached) as recommended by the Council Advisory Committee be approved;

And that the appointments to the Standing Committees be for a 4-year term with a review after two years,

And further that if a member is absent from three (3) consecutive regularly scheduled meetings, the member may be removed from their respective committee.

There was some concern regarding the reference to absenteeism. After a brief discussion, Council agreed to add a friendly amendment to the initial motion:

**Moved by Councillor Terry Bernard
Seconded by Councillor Mitchell Tweel**

RESOLVED:

That City Council accept the attached draft Standing Committees Terms of Reference as recommended by the Council Advisory Committee and;

That the Council appointments (attached) as recommended by the Council Advisory Committee be approved;

And that the appointments to the Standing Committees be for a 4-year term with a review after two years,

And further that if a member is absent from three (3) consecutive regularly scheduled meetings, ***other than extenuating circumstances***, the member may be removed from their respective committee.

CARRIED 10-0

5. Motion to move into a Closed Session

Moved by Councillor MacLeod and seconded by Councillor McCabe that Council move into a Closed session as per Section 119 (1) subsection (a) of the Municipal Government Act of PEI. Carried.

6. Adjournment

Following the Closed session, Council moved back into an open forum and it was moved by Councillor Bernard and seconded by Councillor MacLeod to adjourn the meeting. Carried.

Meeting concluded at 12:31 PM