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CITY OF CHARLOTTETOWN FIRE DEPARTMENT ADMINISTRATIVE PROCEDURE

ADMINISTRATIVE PROCEDURE: **BURNING PERMITS**

ORIGINATING DATE: **2004**

EFFECTIVE DATE: **JUNE 1, 2004**

REVISION DATE: **SEPTEMBER 9, 2007**

REVISION DATE: **JUNE 4, 2015**

APPROVED BY: **FIRE DEPARTMENT MANAGEMENT TEAM**

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General:

In order to reduce the risk of property damage, injury to civilians and Fire Department personnel the following procedures are established for the control of open fires and the issuance of burning permits.

- 1.** All requests for information regarding burning permits and open fires shall be directed to the Division of Fire Prevention. (629-4083)
- 2.** Burning Permits may be issued as per the requirements of NFPA 1 Uniform Fire Code.
- 3.** Open fires requiring a permit shall not be allowed within 50-ft. (15m) of any building construction or demolition site.
- 4.** The AHJ shall have the authority to prohibit any or all-open fires when atmospheric conditions or local circumstances make such fires hazardous.

5. The AHJ shall be authorized to require any fire to be immediately extinguished if the fire is determined to constitute a hazardous condition.
6. The AHJ shall visit and inspect the site where the proposed burning is to be carried out and conduct an inspection to determine if compliance with the requirements of NFPA 1 can be adhered to.
7. The AHJ may issue a burning permit only when he/she is satisfied that the requirements of NFPA 1 can be adhered to.
8. AHJ "*Authority Having Jurisdiction*" means the Fire Chief, Deputy Fire Chief, Fire Inspector, Fire Prevention Officer or any other person appointed by Council to act pursuant to the provisions of the Fire Prevention Bylaw.