



**CITY OF CHARLOTTETOWN  
PROCEDURAL BYLAW AMENDMENT BYLAW  
BYLAW #2018-19-D**

**To amend the City of Charlottetown's Procedural Bylaw to revise subsection 11.5 to be consistent with Section 121(4) of the Municipal Government Act of PEI and include a fixed day each month for Special Meetings of Council.**

**RESOLVED:** That the bylaw to amend the "CITY OF CHARLOTTETOWN PROCEDURAL BYLAW" be read a **first** time.

Moved by Councillor \_\_\_\_\_ *[Signature]*  Kevin Ramsay

Seconded by Councillor \_\_\_\_\_ *[Signature]*  Greg Rivard  
Date: February 8, 2021

*Carried  
10-0  
[Signature]*

**RESOLVED:** That the bylaw now be approved as a City Bylaw and that it be entitled the "CITY OF CHARLOTTETOWN PROCEDURAL BYLAW" and that it be read a **second** time at the next public meeting of Council.

Moved by Councillor \_\_\_\_\_ *[Signature]*  Kevin Ramsay

Seconded by Councillor \_\_\_\_\_ *[Signature]*  Greg Rivard  
Date: February 8, 2021

*Carried  
10-0  
[Signature]*

**THEREFORE:** Be it resolved that the "CITY OF CHARLOTTETOWN PROCEDURAL BYLAW" be read a **second** time and that the said Bylaw be now approved and adopted.

Moved by Councillor \_\_\_\_\_ *[Signature]*  Kevin Ramsay

Seconded by Councillor \_\_\_\_\_ *[Signature]*  Greg Rivard  
Date: February 22, 2021

*9-0  
[Signature]  
(DM  
Coach  
absent)*

This Procedural Bylaw Amendment Bylaw, #2018-19-D, was adopted by a majority of Council members present at the Council meeting held on 22<sup>nd</sup> day of February, 2021.

*[Signature]*  
Mayor *[Signature]*  
CAO *[Signature]*

**City of Charlottetown, PEI**  
**A Bylaw to Amend the City of Charlottetown Procedural Bylaw**  
**Bylaw # 2018-19-D**

**BE IT ENACTED** by the Council of the City of Charlottetown as follows:

**PART I – INTERPRETATION AND APPLICATION**

**1. Title**

1.1. This bylaw shall be known and cited as the “Procedural Bylaw Amendment Bylaw.”

**2. Purpose**

The purpose of this bylaw is to amend the City of Charlottetown’s Procedural Bylaw to revise subsection 11.5 to be consistent with Section 121(4) of the Municipal Government Act of PEI and include a fixed day for Special Meetings of Council.

**3. Authority**

3.1. Pursuant to Part 5, Section 134 (1) – Revision of Bylaws of the Municipal Government Act R.S.P.E.I. 1988, Cap. M-12.

**4. Definitions**

4.1. In this bylaw, any word and term that is defined in the Municipal Government Act and the City of Charlottetown Procedural Bylaw has the same meaning as in that Act or bylaw.

**5. Section 11 - Special Meeting of Council - of the City of Charlottetown Procedural Bylaw is hereby amended by the following:**

5.1. Subsection 11.5 “Subject to section 30 of this Bylaw regarding quorum, at a special meeting of the Council, the Council shall only consider or decide upon the matter(s) set forth in the notice calling the special meeting, unless all the Members present at the meeting unanimously consent to deal with other matters.” to read as: **“No business other than that stated in the notice shall be transacted at a special meeting unless all members are present and unanimously agree to deal with other matters.”**

5.2. Add new subsection 11.7 **“Council shall set a fixed day each month when a Special Meeting of Council may be held, being the fourth Monday of every month, at a time to be determined, provided the procedure for the calling of a Special Meeting of Council in this Bylaw is followed. A Special Meeting of Council may be held on a day other than the day fixed herein, provided the procedure for calling the Special Meeting of Council in this Bylaw is followed.”**

**Approval and Adoption**

**6. Effective Date**

6.1. This Procedural Bylaw Amendment Bylaw, #2018-19-D, shall be effective on the date of approval and adoption below.

**First Reading:**

This Procedural Bylaw Amendment Bylaw, #2018-19-D, was read a first time and approved by a majority of members present at the Council meeting held on the 08<sup>th</sup> day of February, 2021.

**Second Reading:**

This Procedural Bylaw Amendment Bylaw, #2018-19-D, was read a second time and approved by a majority of members present at the Council meeting held on the 22<sup>nd</sup> day of February, 2021.

**Approval and Adoption by Council:**

This Procedural Bylaw Amendment Bylaw, #2018-19-D, was approved and adopted by a majority of Council members present at the Council meeting held on the 22<sup>nd</sup> day of February, 2021.

Witness the corporate seal of the City of Charlottetown

  
\_\_\_\_\_  
Mayor  
\_\_\_\_\_  
Chief Administrative Officer

This Procedural Bylaw Amendment Bylaw, #2018-19-D adopted by the Council of the City of Charlottetown on 22<sup>nd</sup> day of February, 2021 is certified to be a true copy.

  
\_\_\_\_\_  
Chief Administrative Officer

Feb 24, 2021  
\_\_\_\_\_  
Date