

1.1 DESIGN REVIEW COMMITTEE

- 1.1.1 There is hereby established a Design Review Committee.
- 1.1.2 The duty of the Design Review Committee is to make recommendations to Council and/or the Development Officer with regards to the review of applications subject to the Design Review process.
- 1.1.3 The Design Review Committee shall be appointed by Council in accordance with the following:
 - a. At least one (1) member of the Planning Committee, who shall serve as chair of the Design Review Committee; and
 - b. At least four (4) resident members appointed by Council on the recommendation of the mayor for such term of office as determined by Council, but not to exceed the term of the Council at the time of the appointment; and
 - c. Such other *ex officio* resource people from the City or other government departments who are requested by the chair of the Design Review Committee or the Development Officer from time to time. *Ex officio* resource persons shall not have a vote.
 - d. If any member resigns, or can no longer perform their duties, the mayor may appoint a new member for the remainder of the former member's term.
 - e. All members shall be eligible for reappointment by Council.
- 1.1.4 The quorum at any meeting shall be one-half of the Design Review Committee plus one, including at least one member of the Planning Committee.
- 1.1.5 The Development Officer may request that the Design Review Committee conduct a vote by telephone or email, in circumstances where the Committee has already been briefed on the matter and there is no new information to be presented or discussed.