CITY OF CHARLOTTETOWN
SPECIAL MEETING OF COUNCIL
COUNCIL CHAMBERS, CITY HALL, 199 QUEEN STREET
WEDNESDAY, JANUARY 28, 2026 AT 4:30 PM

Mayor Philip Brown presiding

Present:	**Deputy Mayor Alanna Jankov (T/C)**	**Councillor Terry Bernard**
	Councillor Mitchell Tweel	**Councillor Kevin Ramsay**
	Councillor Bob Doiron (T/C)	**Councillor Julie McCabe**
	Councillor Norman Beck (*T/C)	**Councillor Trevor MacKinnon**
	Councillor John McAleer	**Councillor Justin Muttart**
Guests:	**Mike Cochrane & Don Love, Port Charlottetown**	
	David McCusker & Greg O'Brien, WSP Consultants	
Also:	**Brad MacConnell, CAO**	**Michael Ruus, DIG**
	Richard MacEwen, DCS	**Ylber Gashi, PWM**
	Riley Taweel, PWE	**Jessica Bradley, SCO**
	Chris Stearns, IT	**Tracey McLean, PRC**

T/C indicates attended via teleconference.

- The Mayor acknowledged that the land on which we gather is the traditional unceded territory of the Mi'kmaq First Nation.

1. Call to Order
Mayor Brown called the meeting to order.

2. Declarations of Conflict of Interest
No conflicts were declared.

3. Approval of Agenda
Moved by Councillor MacKinnon and seconded by Councillor Muttart that the agenda be approved as presented. Carried.

4. Presentations/Resolutions

a) Stakeholder Budget Presentation – Port Charlottetown
The Mayor welcomed Mike Cochrane and Don Love, Port Charlottetown, to the meeting and asked them to begin the presentation.

Mr. Cochrane provided Council with an overview of the 2025 cruise season, noting that there were six (6) inaugural vessel visits, 18 different cruise lines, 96% average fill rate, ~175,500 total passengers + crew, two (2) overnight calls and six (6) triple-ship days. With regard to marketing highlights, Charlottetown & the Port were featured on the cover of the 2026 Cruise & Ferry Itinerary Planner (presented as global exposure to major cruise line corporations) and Port Charlottetown hosted 24 cruise executives on a Cruise Fam Tour, noted as the highest number hosted by any port in the region (with comparisons to other ports).

* Councillor Beck, who had been participating remotely via teleconference, arrived in person at 5:14 p.m.

Mr. Cochrane spoke to infrastructure and operational improvements at the port – new/enhanced directional signage, raised bollards installed for passenger safety and a proposed Sky Walk concept. He further spoke to the port's essential role with respect to commercial importance - 98% of PEI fuel supply arrives via Port Charlottetown, sand/stone/gravel imports support road building & construction and fertilizer imports supporting agriculture.

In closing, the Port's budgetary request is a grant in lieu of the Municipal Non-Commercial property tax equaling $31,262.87. Following Q&A, Council to take the request under advisement during the 2026/2027 budget deliberations.

b) Parking Management Strategy Presentation – WSP

The Mayor welcomed the WSP Consultants to the meeting and asked them to begin the presentation.

The study purpose is framed around managing parking effectively and sustainably, balancing accessibility with broader community goals. The strategy is based on multiple engagement streams that included interviews with 13 key organizations, City staff workshop, downtown business workshop, public open house and an online survey.

The consultants indicated consistent issues raised by stakeholders and the public pertained to inadequate short-term parking options, the number of sidewalk patios, buses on Grafton Street, openness to new parking payment technology, need for better communication with the City and the view that a parking commission is needed.

They spoke to the following recommendations:

Short-term (0-2 yrs) - Add more directional signs, prioritize active transportation and transit when allocating curb space, reduce or remove parking minimums for strategically located residential development, improve parkade management, make targeted on-street parking additions and deletions and increase on-street rates but decrease hourly/daily parkade rates. ($10,000 annual operating, $40,000 one-time capital.)

Medium-term (2-4 yrs) - Create a parking management department that would see one new full-time position, a cost centre multi-year maintenance program, a monitoring program and periodically meetings with businesses. ($1,250,000 annual operating, $90,000 one-time capital.)

Long-term actions (4+ years) - Increase parking supply. Convert surface lot at Sydney & Great George into two-level parking, explore expansion of existing parkades (possibly via development partnerships) and explore a fourth parkade.($5,000,000 annual operating cost, $120,000 one-time capital cost.)

Following Q&A, Mr McCusker and Mr. O'Brien thanked Council for the opportunity to present. The Public Works Manager advised that the matter will be referred back to Committee for further discussion, with a report to be brought forward to Council at a later date.

c) One (1) Public Works Resolution

Moved by Councillor Mitchell Tweel
Seconded by Councillor John McAleer

RESOLVED:

That, as per the conditions of the Public Request for Quotes for "Hostile Vehicle Mitigation (HVM) Barricades" the submission of Meridian Rapid Defense Group, in the amount of $430,477.86 (plus all applicable taxes) be accepted,

And that a budget transfer from Public Works Capital account for "Parkades Major Repairs & Parking - New Public Parking Spots" in the amount of $80,477.86 (plus all applicable taxes) to "Urban Beautification - Event Safety Barriers" be accepted,

And that the Mayor and CAO are hereby authorized to execute standard contracts and agreements to implement this resolution.

CARRIED 10-0

d) Two (2) New Business Resolutions

Moved by Councillor Terry Bernard
Seconded by Councillor Kevin Ramsay

RESOLVED:

That the City of Charlottetown appoint Charlotte Nicholson as Chair of SERF Charlottetown Inc., effective January 28, 2026.

CARRIED 10-0

Moved by Councillor Terry Bernard
Seconded by Councillor Julie McCabe

RESOLVED:

WHEREAS Council is responsible for conducting the annual performance evaluation of the Chief Administrative Officer (CAO);

AND WHEREAS Council may appoint a committee to oversee and carry out this evaluation process;

THEREFORE, BE IT RESOLVED THAT Council hereby appoints the following members of Council, as recommended by His Worship Mayor Brown, to the CAO Annual Performance Evaluation Committee:

Mayor Philip Brown,
Councillor Norman Beck,
Councillor Terry Bernard,
Councillor Julie McCabe and Councillor Justin Muttart

It was noted that Councillor Muttart forwarded his expression of interest to sit on the committee; however, his name was not included. A friendly amendment to add him was suggested. Moved by Councillor Bernard and seconded by Councillor McCabe to include Councillor Muttart as a committee

member. Carried. Vote on the resolution with Councillor Muttart's named added was then taken.

CARRIED 10-0

5. Motion to Move into a Closed Session as per the MGA of PEI (6:39 PM)

119 (1)(a) commercial information which, if disclosed, would likely be prejudicial to the municipality or parties involved.

119(1)(b) information received in confidence which, if disclosed, would likely be prejudicial to the municipality or parties involved;

119(1)(e) a matter still under consideration, on which the council has not yet publicly announced a decision, and about which discussion in public would likely prejudice a municipality's ability to carry out its negotiations

- Ongoing Litigation Matter [119(1)(e)]
- Proposed Land Purchase [119(1)(b)&(e)]
- Level 3 Electric Vehicle Charger Installation [119(1)(a)]

6. Business Arising from the Closed Session (7:06 PM)

The anticipated Public Works resolution for consideration re: EV Chargers was deferred during the Closed Session. The Proposed Land Purchase item was deferred as well; therefore, no business arose.

7. Adjournment

Moved by Councillor Muttart and seconded by Councillor McCabe that the meeting be adjourned. Carried. The meeting concluded at 7:06 PM.