CITY OF CHARLOTTETOWN
PUBLIC MEETING OF COUNCIL
COUNCIL CHAMBERS, CITY HALL, 199 QUEEN STREET
TUESDAY, FEBRUARY 3, 2026 AT 6:00 PM

Meeting Live Stream Available @ www.charlottetown.ca/video
Meeting Package posted to the City's website on Tuesday morning , February 3rd

- ❖ Land Acknowledgement

1) Call to Order

2) Declarations of Conflict of Interest

3) Approval of Agenda

4) Discussion Item/Presentation

   a) Proposal to Establish a Business Improvement Area (BIA) in the West Royalty Business Park and the BioCommons Research Park.

5) Adjournment

Information Sheet for Public Meeting of Council
Tuesday, February 3, 2026

The City of Charlottetown has received a proposal to establish a Business Improvement Area (BIA) in the West Royalty Business Park and the BioCommons Research Park.

Representatives from the West Royalty Business & Bioscience Inc., have proposed the establishment of a new Business Improvement Area (BIA) covering the West Royalty Business Park and BioCommons Research Park. The proposed BIA would represent over 75 businesses across more than 150 acres and would focus on coordinated infrastructure improvements, shared services, business attraction/retention, and unified advocacy.

The City of Charlottetown's BIA Bylaw provides the legal authority and framework to establish and regulate a Business Improvement Area (BIA). As a result, the City must follow the bylaw's formal establishment process, including public notice, a public meeting, and an opportunity for feedback from affected businesses and property owners.

On January 22, 2026, 42 letters were mailed to businesses and property owners within the proposed BIA boundary, providing notice of the Public Meeting and information on how to submit feedback or express interest in participating.

As of Friday at 4:00 PM, January 30, 2026, no letters of support or objection regarding the proposal were received. Written submissions, comments and feedback were encouraged to be forwarded to biafeedback@charlottetown.ca, 902-629-4000 or City of Charlottetown, P.O. Box 98, 199 Queen Street, Charlottetown, PE C1A 7K2.

Written submissions will still be received up until Friday, February 6, 2026 and will be made part of the public record.

Facebook notification posted January 16, 2026

City of Charlottetown, PE
January 16 at 9:52 AM ·

Charlottetown City Council will hold a public meeting to receive comments from residents and business owners regarding the proposed establishment of the West Royalty Business & Bioscience Business Improvement Area.

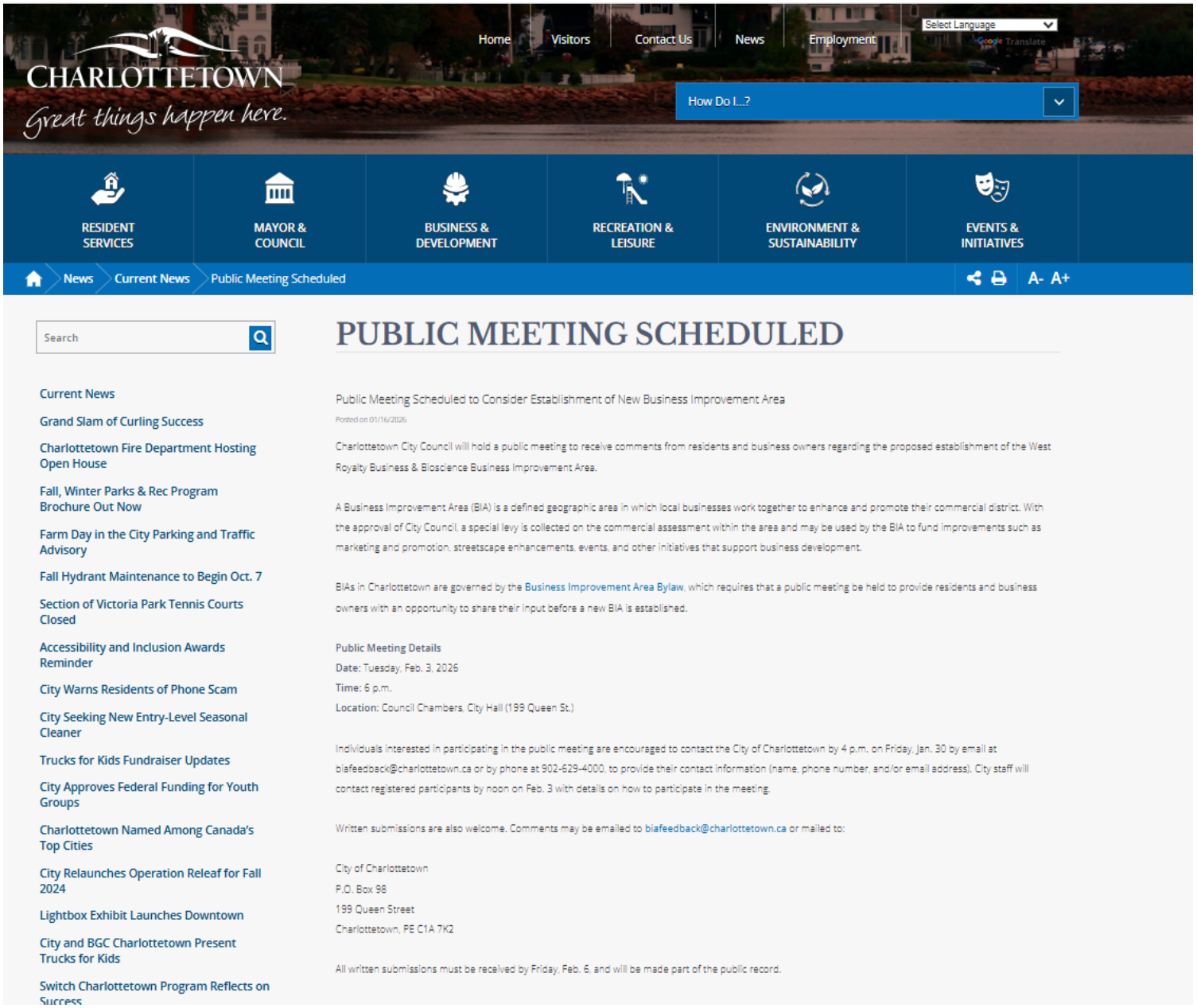
Public Meeting Details:
Date: Tuesday, Feb. 3, 2026
Time: 6 p.m.
Location: Council Chambers, City Hall (199 Queen St.)

Written comments can also be submitted to biafeedback@charlottetown.ca until Friday, Feb. 6.

Learn more and register for the public meeting at https://bit.ly/4r0PnNq



Notificiation on City's Website posted January 16, 2026



Mail-out went to businesses & property owners within the proposed BIA Area

CHARLOTTETOWN

NOTICE OF PUBLIC MEETING

DATE & TIME: Tuesday, February 3, 2026 at 6:00 pm

VENUE: Council Chambers, City Hall, 199 Queen Street

Charlottetown City Council will hold a Public Meeting to hear comments from business owners and residents regarding the proposed establishment of the West Royalty Business & Bioscience Business Improvement Area.

A Business Improvement Area (BIA) is a defined geographic area in which local businesses work together to enhance and promote their commercial district. With the approval of City Council, a special levy is collected on the commercial assessment within the area and may be used by the BIA to fund improvements such as marketing and promotion, streetscape enhancements, events, and other initiatives that support business development.

Those interested in participating in the Public Meeting are encouraged to contact the City of Charlottetown by 4 p.m. on Friday, January 30, 2026 by email at biafeedback@charlottetown.ca or by phone at 902-629-4000, to provide their contact information (name, phone number, and/or email address). City staff will contact registered participants by noon on February 3 with details on how to participate in the meeting.



Schedule 1 - WRBB Proposed Geographical BIA Boundaries

Written submissions are also welcome. Comments may be emailed to biafeedback@charlottetown.ca or mailed to: City of Charlottetown, P.O. Box 98, 199 Queen Street, Charlottetown, PE C1A 7K2

All written submissions must be received by Friday, Feb. 6, and will be made part of the public record.

West Royalty Business & BioScience Inc. (WRBB)
Proposed Geographical Business Improvement Area (BIA)

10/21/2025



- 75+ Acres
- 75+ Businesses
- 750+ Employees
- $50M+ Anual Salaries
- $80M+ Property Tax Contribution
- $750M+ Annual Sales
- manufacturing, processing, R&D, innovation, technology, bioscience and commercial businesses

WRBB INC
BUSINESS | BIOSCIENCE

West Royalty Business & Bioscience Inc.
54 Hillstrom Ave
West Royalty Business Park
Charlottetown, PEI
Canada, C1E 2C6

Schedule 1 - WRBB Proposed Geographical BIA Boundaries