CITY OF CHARLOTTETOWN
SPECIAL MEETING OF COUNCIL
COUNCIL CHAMBERS, CITY HALL, 199 QUEEN STREET
TUESDAY, MARCH 31, 2026 AT 12 NOON

Meeting Live Stream Available @ www.charlottetown.ca/video
Meeting Package posted to the City's website by 9:00 am Tuesday, March 31st

- Land Acknowledgement

1) Call to Order

2) Declarations of Conflict of Interest

3) Approval of Agenda

4) Discussion Item:

   a) Presentation of the City of Charlottetown and Water & Sewer Corporation 2026-2027 Operational Budgets and Associated Resolutions.

5) Adjournment

CITY OF CHARLOTTETOWN
RESOLUTION OF COUNCIL #_____

Finance, Audit, Tendering & Administration #1

MOTION CARRIED _____

MOTION LOST _____

Date: March 31, 2026

Moved by Councillor John McAleer

Seconded by Councillor Terry Bernard

RESOLVED:

That the 2026-2027 City of Charlottetown Operational Budget and the 2026-27 Charlottetown Water & Sewer Corporation Operational Budget as presented by Councillor John McAleer, Chair of Finance, Audit, Tendering & Administration Committee, be approved.

CITY OF CHARLOTTETOWN
RESOLUTION OF COUNCIL #_____

Finance, Audit, Tendering & Administration #2

MOTION CARRIED _____

MOTION LOST _____

Date: March 31, 2026

Moved by Councillor John McAleer

Seconded by Councillor Terry Bernard

RESOLVED:

That the Charlottetown Water and Sewer Corporation water, sewer and combined water and sewer rates and fees effective April 1, 2026, as detailed on the attached rate schedule, be approved, and

That the City of Charlottetown Parks & Recreation rates and fees effective April 1, 2026, as detailed on the attached rate schedule, be approved,

And Further that Schedules 'C' and 'E' as part of the City of Charlottetown Fees Bylaw be updated to reflect these changes.

	2026 Rate	Tax
Sewer service charges	$ 50.00	U-EXEMPT
Faucet Aerator	$ 2.00	U-HST-15
Collection Fee	$ 60.00	U-EXEMPT
Meter Installation	$ 75.00	U-HST-15
Sewer Turn On Fee	$ 30.00	U-EXEMPT
Property Transfer Service Fee	$ 50.00	U-EXEMPT
Rain Barrel	$ 65.00	U-HST-15
Remove water meter	$ 60.00	U-HST-15
Showerhead	$ 5.00	U-HST-15
Water turn on fee	$ 75.00	U-HST-15
Water Conservation Kit	$ 10.00	U-HST-15
CALLOUT	$ 200.00	U-HST-15
INSPECTION	$ 75.00	U-EXEMPT
Cheque Returned NSF	$ 30.00	U-EXEMPT
CPCP Septage Receiving ($/m3)	$ 18.85	U-HST-15
Wastewater Treatment Fees ($/m3)	$ 0.593	U-HST-15
Water Off and On for Repairs	$ 75.00	U-EXEMPT
Meter Installation Incentive $/Quarter	$ 250.00	U-EXEMPT
Hourly Labour Rates for Utility work orders	$ 50.00	plus HST where applicable
Hourly City Backhoe	$ 55.00	plus HST where applicable
Materials	$ Cost plus 10%	plus HST where applicable
Equipment Rentals	$ Cost plus 10%	plus HST where applicable

2026 Water and Sewer Rates

	2026 Annual Flat Rate
Water & Sanitary Sewerage Service	$ 782.75
Water Service	$ 259.09
Sewer Service	$ 523.66

Application: The following rates and charges apply to metered services provided to customers within the City of Charlottetown

Water & Sanitary Sewerage Service

Meter Size	Demand Charge: Daily	Monthly	Bi-Monthly	Quarterly	Commodity Charge
16 mm	1.088	32.648	65.297	97.945	$1.551 per cubic meter
19 mm	1.624	48.727	97.455	146.182	
25 mm	2.696	80.885	161.770	242.655	
37 mm	5.376	161.279	322.559	483.838	
50 mm	8.592	257.753	515.505	773.258	
75 mm	17.167	515.015	1,030.030	1,545.044	
100 mm	26.814	804.435	1,608.869	2,413.304	
150 mm	53.613	1,608.378	3,216.757	4,825.135	
200 mm	96.490	2,894.689	5,789.377	8,684.066	

Water Service

Meter Size	Daily	Monthly	Bi-Monthly	Quarterly	
16 mm	0.401	12.031	24.061	36.092	$0.455 per cubic meter
19 mm	0.593	17.801	35.601	53.402	
25 mm	0.978	29.341	58.681	88.022	
37 mm	1.940	58.191	116.382	174.572	
50 mm	3.094	92.811	185.622	278.433	
75 mm	6.171	185.131	370.262	555.393	
100 mm	9.633	288.991	577.983	866.974	
150 mm	19.250	577.492	1,154.984	1,732.476	
200 mm	34.636	1,039.093	2,078.186	3,117.279	

Sewer Service

Meter Size	Daily	Monthly	Bi-Monthly	Quarterly	
16 mm	0.687	20.618	41.235	61.853	$1.096 per cubic meter
19 mm	1.031	30.927	61.853	92.780	
25 mm	1.718	51.544	103.089	154.633	
37 mm	3.436	103.089	206.177	309.266	
50 mm	5.498	164.942	329.884	494.826	
75 mm	10.996	329.884	659.767	989.651	
100 mm	17.181	515.443	1,030.887	1,546.330	
150 mm	34.363	1,030.887	2,061.773	3,092.660	
200 mm	61.853	1,855.596	3,711.192	5,566.787	

Minimum Bill: The minimum bill is the demand charge.

Surcharges for water or sewer service outside city limits: 25%

Annual Fire Protection Charge: $ 1,359,671.59

Effective Date: April 1, 2026

Schedule C – Parks & Recreation

This Schedule forms part of the bylaw and may only be amended in accordance with Part 5 Division 2 of the Act.

All fees are HST applicable

Baseball & Softball Fields

	ADULT	MINOR	
Class A+ Field	$41.50	$30.00	per use based on 2 ½ hour time slot
Class A Fields	$283.50	$113.50	per field for one use per week for the season
Class B Fields	$225.25	$113.50	per field for one use per week for the season
Class C Fields	$201.25	$113.50	per field for one use per week for the season
One time booking	$36.00	$24.00	per field based on 2-hour time slot
Light Usage fee	$18.00	N/C	per hour at all sites

Tournament Fees:

ADULT	MINOR	
$101	$41.50	for one day booking (one diamond)
$142.00	$65.50	for a two day booking (one diamond)
$248.75	$101.50	for a two day booking (2 diamonds)
$366.75	$130.50	for a two day booking (3 to 4 diamonds)

Multi-purpose Fields: (Soccer, Football, Rugby)

	ADULT	MINOR	
Class A Fields	$283.50	$113.50	per field for one use per week for the season
Class B Fields	$283.50	$113.50	per field for one use per week for the season
Class C Fields	$236.00	$113.50	per field for one use per week for the season
One time booking	$36.00	$24.00	per field based on 2 hour use

Tournament Fees:

ADULT	MINOR	
$101	$41.50	for one field / day
$142.00	$65.50	for two fields / day
$212.75	$89.00	for three fields / day

Tennis Court / Pickleball Court Rental:

$1.45 per court/hr

Simmons Pool:

Daily rate / per person - $1.74
Lane Rental - $20 per lane / per hr
Birthday package - $90 – includes 1hr in the pool & 1.5 hrs in the Community Room

Schedule C – Parks & Recreation - continued

Arenas –	**Cody Banks:**	**Simmons**
Adult Prime	$184.35/hr	$226.09/hr
Adult Non-Prime	$157.39/hr	$179.13/hr
Minor Sport Prime	$157.39/hr	$179.13/hr
Minor Sport Non-Prime	$124.35/hr	$124.35/hr
Schools	$65.22/hr	$65.22/hr
Noon Hour Rate	$108.70/hr	$108.70/hr
Dry Floor – Minor Sport	$30.43/hr	$39.31/hr
Dry Floor – Adult Rate	$52.17/hr	$69.57/hr
Arena Signage Yearly	$391.30	$956.52/hr
Zamboni Sponsorship	$3,500/year	$7,500/year

Community Centres*:

Gym Rental	$47.83/hr
Room Rental	$34.78/hr
	$104.35 – 4hrs
	$208.70 – 8 hrs

*A refundable cash damage deposit may be applicable

Monthly Contract Rates	$3,182.61/month

City Park Rental:

Minimal Permit Fee: $30.00 (Fee required upon confirmation of event)

Rental Fee Structure for "Private for Profit" Groups:

Number of Participants at Event	Rental Fee (per day/per event)
Under 250	$105.00
251 – 500	$157.50
501 – 1000	$262.50
1001 and over	$525.00

Victoria Park Cultural Pavilion:

$60.00/day

Direct Delivery Programs:

Pre-school, Youth/Teen, Adult/Seniors Program fees are available in the current Parks & Recreation Program Brochure available at City Hall and online at www.charlottetown.ca. All fees are approved by Council.

CITY OF CHARLOTTETOWN
RESOLUTION OF COUNCIL #_____

Finance, Audit, Tendering & Administration #3

MOTION CARRIED _____

MOTION LOST _____

Date: March 31, 2026

Moved by Councillor John McAleer

Seconded by Councillor Terry Bernard

RESOLVED:

That a Municipal Tax Rate of $0.67 per $100 of assessment be levied against all non-commercial property in the City of Charlottetown for the period of January 01, 2026 to December 31, 2026 as per the provisions of the Real Property Tax Act, save and except:

(1)The non-commercial component of property which is owned by a non-resident person or non-resident corporation where the Municipal Tax Rate shall be $1.33 per $100 of assessment;

(2)The non-commercial component of hotels and motels where the Municipal Tax Rate shall be:

a. $0.91 per $100 of assessment where the owner is a resident person or a resident corporation; or

b. $1.57 per $100 of assessment where the owner is a non-resident person or a non-resident corporation;

(3)The non-commercial component of apartment buildings containing four or more units where the Municipal Tax Rate shall be:

a. $0.91 per $100 of assessment where the owner is a resident person or a resident corporation; or

b. $1.57 per $100 of assessment where the owner is a non-resident person or a non-resident corporation; and

(4)The non-commercial component of properties located in the Parkwood Estates and the Riverview Estates Mobile Home Parks where the Municipal Tax Rate shall be:

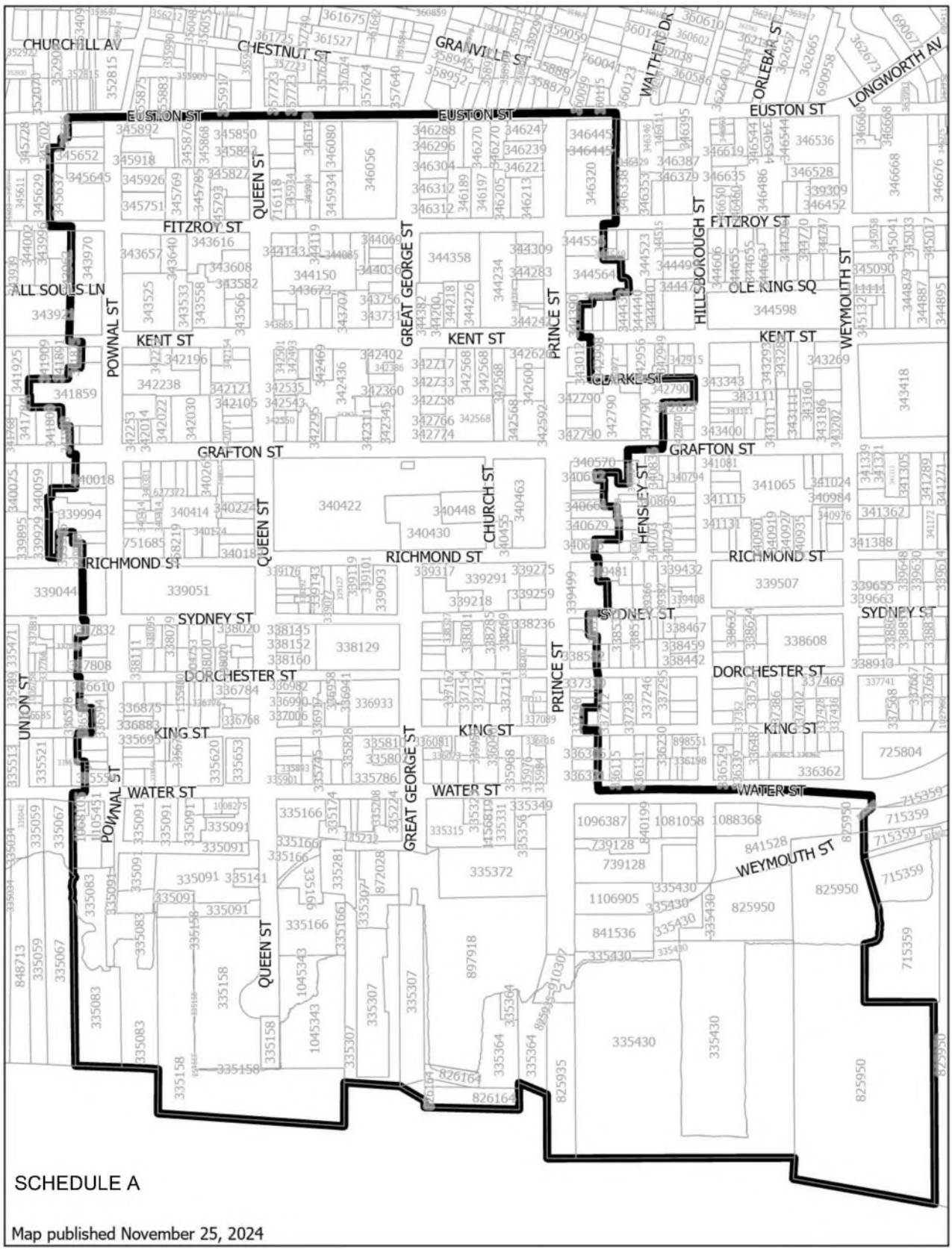
a. $0.42 per $100 of assessment where the owner is a resident person or a resident corporation; or

b. $1.08 per $100 of assessment where the owner is a non-resident person or a non-resident corporation;

For the purposes of this resolution, "non-resident person" and "non-resident corporation" applies to property owners as described in Section 24 of the *Real Property Tax Act* Regulation

THEREFORE BE IT RESOLVED that a Municipal Tax Rate of $2.36 per $100 of assessment be levied against all commercial property located in the City of Charlottetown for the period of January 01, 2026 to December 31, 2026 as per the provisions of the *Real Property Tax Act*.

AND BE IT FURTHER RESOLVED that the City of Charlottetown request the Province of PEI to collect an additional $0.18 per $100 of assessment on all commercial properties within the Business Improvement Area (BIA), as per the attached map, for the period of January 01, 2026 to December 31, 2026. The monies collected from this shall be transferred to Downtown Charlottetown Inc. for the purpose of marketing and enhancing the downtown core of the City of Charlottetown.


CHURCHILL AV
CHESTNUT ST
GRANVILLE ST
WALTHEN DR
ORLEBAR S
LONGWORTH AV
EUSTON ST
QUEEN ST
FITZROY ST
GREAT GEORGE ST
PRINCE ST
HILLSBOROUGH ST
WEYMOUTH ST
ALL SOULS LN
POWNAL ST
KENT ST
OLE KING SQ
CLARKE ST
GRAFTON ST
CHURCH ST
HENSLEY ST
RICHMOND ST
SYDNEY ST
DORCHESTER ST
UNION ST
KING ST
WATER ST
SCHEDULE A
Map published November 25, 2024